

DRAFT PROCEEDINGS OF THE MEETING OF THE GOVERNING BODY,
SCIENCE COLLEGE (AUTONOMOUS), HINJILICUT HELD ON. 09.10.2018.

The meeting of the Governing Body, Science College (Autonomous), Hinjilicut was held in the office of the K.C. Trust Managing Committee, Berhampur at 11.30 AM on 09.10.2018 under the Presidentship of Hon'ble President, G.B., Smt. V.Sugnana Kumari Deo / Hon'ble member Dr. Saketh Rama Rao.

The Principal-cum-Secretary, Dr. M.Krishna Rao placed the Agenda of the meeting and initiated the discussion item wise. After detail discussion the following resolutions were passed:

Resolution:1

The Proceedings of the last G.B. Meeting held on 19.07.2017 were read and confirmed.

Resolution:2

Resolved that the Note sheet approval given by the Hon'ble President for expenses of Rupees 2 Lakhs towards different expenditures for the NAAC Peer Team visited to our college on 11 & 12 Sept, 2017 is approved.

Resolution:3

Resolved that Note sheet approval given by the Hon'ble President for expenses towards setting-up one smart class room amounting to Rs. 1,50,000/- is approved.

Resolution:4

Resolved that the Note Sheet approval given by the Hon'ble President for implementation of online form-fill up, payment of Examination fees, downloading of Admit cards for both PG & UG classes from the Academic session 2017-18 by the existing software provider, Team In Technology Berhampur is approved.

Resolution:5

Resolved that the Note Sheet approval given by the Hon'ble President for expenses of Rs. 2.5 Lakhs towards procurement of split A/C, 5 kva online UPS, Projector, chairs, tables, stool & ceiling fans etc. to make the new Computer Laboratory of Commerce Department full fledged and functional is approved.

Resolution:6

Resolved that the Note Sheet approval given by the Hon'ble President for expenses of Rs. 70,000/- towards minor repairing, PHd, electrical works and cleaning of the SC/ST hostel and 2(two) old boys Hostel to make them functional is approved.

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Resolution:7

Resolved that the Note Sheet approval given by the Hon'ble President on 10 July 2018 for conduct of a Walk-in-Interview to engage the Lecturers in the Department of Political Science, English, Botany, Chemistry, Commerce, Economics on contractual and adhoc basis is approved.

Resolution:8

Resolved that the Note Sheet approval given by the Hon'ble President on 10.07.2018 for payment of the remuneration of DEOs engaged under the project - SAMS enhancing from Rs.7,000/- to Rs.10,000/- be paid from the SAMS fund as per DHE Letter No. 19684 dated-07 July 2018 is approved.

Resolution:9

Resolved that the composition of Project Management Unit (PMU) for RUSA 2.0 as well as the proposal for new construction, renovation and extension of existing facilities as per the RUSA 2.0 guidelines is approved.

Resolution:10

Resolved that a committee for selection of site for new construction, renovation and extension of existing facilities under RUSA 2.0 be constituted of the following members.

- 1) Principal-cum-Secretary
- 2) Co-ordinator (RUSA)
- 3) Tahasildar, Hinjilicut
- 4) Asst. Executive Engineer (R & B) Div-I, Berhampur
- 5) Major R.R. Padhy, Hon'ble Member , G.B.
- 6) Prof. Prakash Chandra Mishra, Hon'ble member, G.B.

Resolution:11

Resolved that the MoU signed between HED and Science College (Autonomous) Hinjilicut, Ganjam as per OHEPEE guidelines is approved.

Resolution:12

Resolved that the proposal for grant of 15 days of C.L. for Management / Contractual employees in a calendar year be approved.

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Resolution:13

Resolved that Sri Babaji Swain, a local mechanic/electrician with qualification of HSC pass and ITI diploma in Electricals (who has been hired for last ten years from all types of electrical and PH section repairing) be engaged contractually to attend all types of repairing in the college minimum two hours on every working day with a remuneration of Rs. 2500/- Per month.

Resolution:14

Resolved to open M.Sc.(Mathematics) and M.Sc. (Botany) in the college from the session 2019-20 as per the suggestion of the Hon'ble members of the NAAC Peer Team, 2nd cycle of NAAC Accreditation, The Principal-cum-Secretary is authorized to do the needful for applying to the appropriate authority with requisite fees for opening of above subjects.

Resolution:15

Resolved that the Principal-cum-Secretary is requested to apply to the appropriate quarters for increase of seats from 256 to 288 in +3 Arts for opening of Philosophy Hons with 32 Seats in +3 Arts from the session 2019-20.

Resolution:16

Resolved that the Principal is requested to take necessary steps for procurement of Computers, Ceiling fans and other necessary equipments for functioning of separate RUSA and OHEPEE offices in suitable Rooms in the college.

Resolution:17

Resolved that the Executive Engineer (R & B), Division-I, Berhampur be requested to provide a revised plan & estimation for construction of back side boundary wall of Xth Plan UGC Women's Hostel excluding the cost of the public drain that comes under the purview of Hinjilicut Municipality. so, the Executive Officer, Hinjilicut Municipality be requested to take necessary steps for construction of the said public drain which is on the back side boundary wall of the said Women's Hostel.

Resolution:18

Resolved that the Principal-cum- Secretary is authorised to take necessary steps for functioning of SC/ST Hostel and the General hostel.

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Resolution:19

Resolved that the post of watchman be created as there is no sanctioned post as per the yard stick of DHE Odisha. Further the Principal-Cum-Secretary is authorized to take steps for conduct of a walk-in-interview for engagement of watchman / security guard on purely temporary / contractual basis.

Resolution:20

Resolved that the Principal is authorized to accept the Joining report of Dr. Suresh Chandra Padhy, Asst. Librarian of this college, who remained unauthorizedly absent for the period from 01.07.2018 to 05.10.2018, keeping an undertaking from him not to do such mistake in future.

Resolution:21

Resolved that the budget for the session 2018-19 and the proposal for increase of all remunerations as submitted by the Controller of Examination be approved.

Resolution:22

Resolved that the Principal-cum- secretary is to take steps to verify the files / records of Establishment and Accounts section in connection with Okalatnam/ Agreement and payment of the fees to the advocate relating to the case of Sri Uma Sankar Padhy, Retd. Sr. Clerk. Further it is to be put up before the G.B. for approval for payment of the fees.

Resolution:23

Resolved that the proposal submitted by HOD, Mathematics for sanction of Rs. 46,900/- for purchase of Computer accessories as well as repair /maintenance of old Computers of the Mathematics Department is approved.

Resolution:24

Resolved that the Principal is authorized to take steps for conduct of a walk-in-interview for appointment of a Lab. Attendant for the Computer Lab. of Commerce Department on purely temporary and contractual basis after completion of the Computer Lab.

Submitted for Approval.

[Handwritten signature]
09.10.18
~~Ch. Chandra Sankar Padhy~~
Principal-Cum-Secretary
Principal-Cum-Secretary
Governing Body
Science College Autonomous,
HINJILICUT (Gm.) - 761102.

Approved

[Handwritten signature]
PRESIDENT 9.10.18
Governing Body
Science College Autonomous,
HINJILICUT (Gm.) - 761102