

GOVERNING BODY RESOLUTION, DATED 01.06.2019

Venue: Office of the Principal, Science College (Autonomous), Hinjilicut, Time: 11.00 A.M.

Members Present:

- 1 Smt. V. Sugnana Kumari Deo, President
- 2 Ch. C.S. Prusty, Principal-cum-Secretary
- 3 Dr. Saketh Rama Rao
- 4 Major Rama Raman Padhy, Educationist & Secretary
- 5 Tahasildar, Hinjilicut
- 6 Executive Engineer (R & B), Berhampur
- 7 Prof. Prakash Chandra Mishra, Retired Prof. in Commerce
- 8 Dr. Eshan Ahmad Khan, UGC Nominee
- 9 Dr. S.K. Tripathy, Staff Representative
- 10 Smt. S.R. Das, Staff Representative

The first Governing Body meeting for the academic session 2019-20 was held on 01.06.2019 at 11.00 A.M. with Prof. Dr. Saketh Rama Rao, the Vice-President of K.C. Trust Managing Committee and one of the senior most members of the Governing Body on chair. The Principal-cum-Secretary, Governing Body placed the agenda before the house and initiated discussions.

The proceedings of the last Governing Body meeting held on 09.10.2018 was read by the Principal. The Governing Body reviewed the execution of the resolutions. With necessary advices the proceeding of the last meeting were confirmed except Resolution No. 13.

Resolution No .01

The expenditure incurred for installation of CCTV camera in examination halls with reference to letter No. 609 dated 05.02.2019 of Controller of Examination, CHSE, Odisha, Bhubaneswar amounting to Rs. 2,49,667/- (Rupees Two Lakhs Forty Nine Thousand Six Hundred Sixty Seven) only was approved.

Resolution No. 02

Resolved that necessary certificate towards accrued interest on Rs. 23,978/- from the date of receipt of grant from UGC till the date of refund be obtained from Canara Bank, Berhampur as soon as possible for refund of the interest amount.

With reference to the unspent amount of Rs. 74,600/- (Rupees Seventy Four Thousand Six Hundred) only the Officer-in-Charge of UGC be asked to provide detail information regarding the purpose and amount of grant received from UGC, the fund utilised and the reason for non-utilisation of Rs. 74,600/- (Rupees Seventy Four Thousand Six Hundred) in time. Further it was resolved a certificate towards accrued interest on the aforesaid amount from its date of receipt of grant from UGC till date of refund be obtained from Canara Bank, Berhampur as soon as possible for refund of the principal and interest amount.

Resolution No. 03

Resolved that the proposed expenditure with reference to RUSA-2.0 under various heads towards new construction: renovation, up-gradation, extension: and non-civil work namely laboratory equipments, books and journals, sports equipments be made 50:40:10 ratio as per general guidelines of RUSA 2.0 after obtaining administrative approval from the appropriate authority.

Resolution No. 04

A committee was constituted taking the following members to examine the budget for the session 2019-20 so as to enable the office to place in the next GB meeting for discussion and approval.

- i. Budget of Science Junior College, Prof. Major. R.R. Padhy, G.B. Member, Prof. Prakash Chandra Mishra, G.B. Member & Dr. K.D. Senapati, Accounts Bursar.
- ii. Budget of Science College (Autonomous) Hinjilicut, Prof. Major. R.R. Padhy, G.B. Member, Prof. Prakash Chandra Mishra, G.B. Member & Dr. L.M. Patnaik, Accounts Bursar.

Resolution No. 05

Resolved that Rs.68,400/- (Rupees Sixty Eight Thousand Four Hundred) only be paid to the Advocate Sri Krushna Chandra Panda towards legal fees in shape of account payee cheque in connection with disposal of C.S 87/08. Further it was resolved that P.W.C be furnished by the college to Advocate Sri K.C. Panda as soon as possible in connection with Ex.P.10/2017 arising out of C.S 87/2008 of C.J (SD) Chatrapur along with a fresh vakaltanama.

Resolution No. 06

Resolved that Room No-58 be converted into M.Sc. laboratory for P.G. Department Botany soon after the receipt of Certificate of Recognition (CoR) from the Department of Higher Education, Government of Odisha for opening of M.Sc. Botany from the session 2019-20. It was further resolved that M.Sc. Mathematics students be allowed to use the Computer Laboratory meant for the P.G. Department of Commerce during their leisure hours. Accordingly the time table be prepared.

Resolution No. 07

Resolved that One Photocopier be purchased for the college office.

Resolution No. 08

Resolved that Books for the P.G. Department of Botany and Mathematics be purchased out of Rusa 2.0 funds under Non-civil head only after receipt of Certificate of Recognition (CoR) from the Department of Higher Education, Government of Odisha.

Resolution No. 09

Resolved that the broken compound wall at the western side of the college be repaired/constructed immediately out of the college infrastructure development fund.

Resolution No. 10

Resolved that the Head of the Department Botany and Mathematics be asked to submit staff position and workload of their respective department in the following proforma for consideration of engagement of new faculty.

STAFF POSITION OF THE DEPARTMENT _____ AS on June 2019
Name of the Department _____

Workload of the department (no. of periods class wise) after opening of PG			No of staff required as per World Bank yard stick for UG & PG			No. of Existing GIA posts	Existing GIA Staff				Existing Management Staff				Existing Vacancy	
							With Ph.D	With M.Phil	Only PG	Total	With Ph.D	With M.Phil	Only PG	Total		
+2	UG	PG	+2	UG	PG											
1			2			3	4				5				6	

Resolution No. 11

Resolved that the Committee for review of Budget for the Autonomous College be requested to submit a salary structure for Management Employees making necessary Budgetary provision for review and approval in next G.B Meeting.

Resolution No. 12

Resolved that a Walk-in-Interview be conducted for engagement of Asst. Librarian along with other teaching staff for PG Department of Botany and Mathematics

Resolution No. 13

Resolved that the post of following Management Staff was approved from the date of their joining as mentioned against their names, further they are allowed to avail optional leave in addition to Casual Leave.

1. Miss Jyotirmayee Khuntia, Lecturer in Commerce-17.10.2016
2. Miss Rubina Kumari Padhy, Lecturer in Commerce- 29.11.2016
3. Dr. Niharika Padhy, Lecturer in Commerce-05.09.2018
4. Sri Manoj Kumar Dakua, Lecturer in Political Science-05.09.2018
5. Miss Archana Sahu, Lecturer in Botany-06.09.2018
6. Sri Manoranjan Sahu, Lecturer in English-11.09.2018
7. Miss. S. Barsarani Patra, Lecturer in Commerce-11.09.2018
8. Sri Biswajyoti Patra, Lab. Asst-01.09.2016
9. Sri Jogendra Dash, Jr.Clerk-cum-DEO-26.07.2018
10. Sri Harihara Dakua, Peon-17.07.2018

Resolution No. 14

Resolved that the employers share of EPF amount contributed by Miss Minati Sahu and Sri Krishna Chandra Sahu, DEO, SAMS be refunded to them out of SAMS fund making necessary resolution to that effect in SAMS Committee.

Resolution No. 15

Resolved that the compliance of Audit Report for the year (i) 2006-07, 2007-08 & 2016-17 (ii) 2008-09 & 2009-10 (iii) 2010-11, 2011-12 & 2015-16 are verified and after threadbare discussion the compliance of Audit Report for the aforesaid periods were approved. The Principal is advised to furnish the compliance of the audit report in triplicate together with a copy of resolution of the G.B to the District Audit Officer, LFA, Ganjam, Berhampur at an early date.

Resolution No. 16

Arising out of discussion it was resolved to make all the three Hostels functional from the Academic Session 2019-20

Resolution No. 17

Resolved that the Co-ordinator IQAC be advised to prepare Academic Calendar, Administrative Calendar and Annual Action Plan for the session 2019-20 to place in the Next G.B meeting for discussion and approval.

Resolution No. 18

It was resolved that the Governing Body and the Internal Quality Assurance Cell should meet as often as considered necessary for efficient management of the institution and for achievement of excellence, equity and sustenance of quality initiatives undertaken by the Institution subject to a minimum of FOUR meeting in an academic year.

Resolution No. 19

The nominee of University Grants Commission to the Governing Body of the College Dr. Ehsan Ahmed Khan, Prof of Statistics, Jamia Hamdard, New Delhi at the conclusion highly appreciated the active participation and threadbare discussions of the esteemed members of the Governing Body in the transaction of the agenda. Further Prof. Khan has suggested that in the coming meetings the agenda should be followed with a brief note of each item. The Secretary Governing Body be requested to present all proposals of agenda in a PPT mode for clear understanding of the G.B Members so as to accord necessary approval.

Resolution No. 20

Resolved that the next Governing Body meeting be convened sometime between Third and Fourth Week of August 2019 according to the convenience of the President Governing Body.

The meeting ended with thanks to the chair and members of Governing Body.

Draft Resolutions submitted before President, Governing Body for kind approval.

Ch. Chandra Sekhara Prudh

Principal-cum-Secretary
Principal

Science College Autonomous
HINJILICUT (Gm.) - 761102

Srinivas Kumar

Approved
PRESIDENT
Governing Body
Science College Autonomous,
HINJILICUT (Gm.) - 761102