

Meeting of the Governing Body.

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Science College (Autonomous) Himilicut, Ganjam

Date: - 08/05/2016

Time: - 4 P.M

Place: - K.C. Trust Managing

Committee Office, BERHAMPUR, Or.

Members Present.

① Smt V. Sugrana Kumari Deo
Hon'ble Rani Saheba of Khalikote
President.

[Signature]

President

② Major R. R. Padhy, Educationist
& Secretary, K.C. Trust-Managing
Committee. (Member) ✓

[Signature]
8/5/16

Member

③ En. Manoranjan Tripathy
Executive Engineer (CR&B)

Division No-1, Ganjam. (Member) ✓

Member

④ Dr. Suguna Patraik (Member) ✓

[Signature]
8/5/16

⑤ Smt. Gouri Panigrahy

Chairperson, NAC, Himilicut. (Member) ✓

[Signature]
8/5/16
Member

⑥ Dr. Rabindranath Sahu

Reader in Political Science (Member) ✓

Member

[Signature]

⑦ Smt Usha Patraik.

Lecturer in English. (Member) ✓

Member

[Signature]
8/5/16

⑧ Sri Kishore Chandra Padhy.

Head Master, Brundaban Bidyapitha. (Member) ✓

Member

[Signature]
8/5/16

⑨ Dr. Ehsan Ahmad Khan (Member)

Professor of Statistics (UNC) ✓

Member

Jamia Hamdard.

⑩ Dy Director, Higher Education

Govt nominee

(Member) ✓

Member

⑪ Prof. (Dr.) Anakash Chandra Mishra

Head P.U. Department of Commerce,
Berhampur University, Berhampur (Member) ✓

Member

[Signature]
08/05/16

⑫ Dr. Jogendra Panigrahi.

Secretary

Principal, Science College (Autonomous)

Himilicut, Ganjam.

[Signature]
8/5/16

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Proceedings of the meeting of Governing Body Science College (Autonomous) Hinglji held on 08.5.2016

The Governing Body meeting of Science College (Autonomous), Hinglji was held at 4 P.M. on 08.5.2016 in the K.C. Trust Managing Committee Office, Beshampur under the Presidentship of Smt. V. Sugana Kumari Devi, the Honourable President Governing Body.

The Principal-cum-Secretary placed the agenda of the meeting and initiated the discussion item-wise. After thorough discussion of all the items, the following resolutions were unanimously passed.

Resolution No. 1 :-

The proceedings of the last Governing Body meeting held on 30.6.2015 was read and confirmed.

Resolution No. 2 :-

After thorough examination of accounts, the Income and Expenditure for 2015-16 of Autonomous College and BCA were approved.

Resolution No. 3 :-

Resolved that the surplus amount of Autonomous College, Rs 10,00,000/- (Rupees Ten Lakhs) only be made fixed deposit with SBI, Hinglji and the surplus amount of BCA Rs 3,00,000/- (Rupees Three Lakhs) only be made fixed deposit with SBI, Hinglji.

Resolution No. 4 :-

Resolved that the fee structure for 2016-17 session of the Autonomous College be approved.

Resolution No. 5 :-

Resolved that retired faculty of our College/colleges with high reputation and the person concerned carrying high teaching/

academic profile be engaged as guest faculty against vacancies as per Government of Odisha / UGC norms with the prior approval of the President, Governing Body.
Resolution No. 6: -

Resolved that the Principal-cum-Secretary be authorised to appoint lecturers, Lab Assistant and Junior-cum-Data entry operator in the following departments by conducting walk-in-Interview advertising the same in any leading Local News Paper.

~~Resolved that~~
Lecturers:

Economics - 1, History - 1, Commerce - 2, Political Science - 2, Physics - 1, Chemistry - 1, Logic and Philosophy - 1, Laboratory Assistant in ~~the~~ Electronics - 1, Junior-cum-Data entry Operator in the Office of the Controller of Examinations - 1

Resolution No. 7:

Resolved that Budget for 2016/17 submitted by the Controller of Examinations after approval of Finance Committee be approved.

Resolution No. 8: -

Resolved that Botanical Garden of the College be renovated and the Principal-cum-Secretary is advised to submit an estimate for the same before the President, Governing Body for approval.

Resolution No. 9: -

Resolved that Miss Sradhanjali Sahu, Lecturer in Electronics (Management Employee) be sent for Pre-commission Training and her foreign expenses be born out of management fund provided she is selected by Directorate of Higher Education, Odisha. Further, it is

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Resolved that she is to give a five years Bond through Notary to serve the Institution after her pre-commission Training. If she leaves the job before completion of five years, her training expenses with due interest be recovered from her.

Resolution No. - 10: -

Resolved that the Principal-cum-Secretary be authorised to make auction sale of broken and damaged furniture.

Resolution No. - 11: -

Resolved that remuneration of Rs 7000 per month be paid to DEO of Junior College and Autonomous College w.r.t. 01.6.2016 in accordance with the Letter No. 23256/HE Dated 30.9.2014 of Joint Secretary to Government of Higher Education Government of Odisha, engaged under Project Student Academic Management System (SAMS) out of SAMS Fund.

Resolution No. 12: -

Resolved that correspondence be made with the Executive Officer, NAC, Hingajal to waive the Holding Tax as the College is a charitable Educational Institution.

Resolution No. 13: -

Resolved that the appointment of the following employees appointed against newly created posts be approved from their date of joining.

- (i) Miss Soadhajali Sahu, Lecturer in Electronics
- (ii) Miss Tyehna Rani Pathy, Lecturer in Commerce
- (iii) Smt. Srikanta Panigrahy, Lecturer in I.T.
- (iv) Smt. Kabita Devi Satapathy Lab Asst. in I.T. And Computer Applications

- (V) Miss Minati Sahu, DEO Jr. College
- (VI) Sri Krishna chandra Sahu, DEO, Autonomous College
- (VII) Sri Suresh chandra Padhy, Asst-Librarian

Resolution No. 14:

Resolved that 90 sets of student table-cum-bench be purchased out of college fund. The Principal is authorised to purchase the same under EPM Rate Contract.

Resolution No. 15: -

The deposit of Rs 7,50,000/- (Rupees 5,00,000/- the 2nd Instalment of Govt. share of Infrastructure Grant plus Rs 2,50,000/- the 2nd Instalment of Management share of Infrastructure Grant) placed with the Executive Engineer (R&B) Division -1, Buxarapur for construction of additional class room on 1st Floor of Teachers' Common Room be satisfied.

Resolution No. 16: -

Resolved that a Computer Lab for P.G. Department of Commerce and Economics Honours be made. The Principal can. Secretary is to submit an estimate for the same before the Honourable President, Governing Body for kind consideration.

Resolution No. 17: -

Resolved that the initial remuneration for different categories of contractual employees be fixed as follows w.e.f. 01.6.2016 in supersession of Resolution No. 4 passed in the Governing Body Meeting held on 21.12.2013.

| Name of the Post | Initial Remuneration at the time of engagement |
|---------------------------------|--|
| Lecturer | Rs 6000 per month |
| Asst. Librarian, Lab Asst & PET | Rs 4,500 per month |

| Name of Post- | Initial Remuneration at the time of engagement |
|---|--|
| Clerk, Lab Attendants and Lib. Attendants | Rs 3,500 Per month |
| Peon | Rs 3000 per month |

It is further resolved that the existing management payment employees contractually engaged be paid consolidated remuneration enhancing 20% on their existing remuneration w.e.f 1st June 2016. In case after 20% increase the total remuneration is less than the initial remuneration stated above, the initial remuneration be fixed. All management employees be given annual increment of 5% of their remuneration after satisfactory completion of three years of continuous service. The Management Employees appointed w.e.f. 01.01.2010 be allowed to continue dummy vacation with a break of one day after each 44 days.

Resolution No. 18:-

Resolved that remuneration received by management payment employees be recovered from them when they self-Block Grant from the State Government

Resolution No. 19 -

Resolved that Self Study Report for reaccreditation by NAAC be submitted by the end of June 2016 positively.

Resolution No. 20:-

Resolved that from the coming session 2016-17, +2 management employees be paid out of Junior College Fund and Autonomous College Management Employees be paid out of Autonomous College Fund. Similar procedure be followed for other expenses. Further, it is resolved that

2 acres of land out of 10 acres of land of the Autonomous College be transferred to Science Junior College, Hinjilicut.

Baeuro
08.5.16
Principal
Science College Autonomous,
HINJILICUT (Gm.) - 761102.

Abhigraev Kunda

PRESIDENT
Governing Body
Science College Autonomous,
HINJILICUT (Gm.) - 761102.