



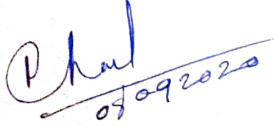
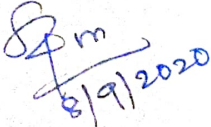


SCIENCE COLLEGE (AUTONOMOUS), HINJILICUT

Proceedings of the Governing Body meeting on Google Meet

Held on 08/09/2020 at 10.30 a.m.

Members present on Goggle Meet-

1. Smt. V. Sugana Kumari Deo,
Governing Body President - 
2. Dr. B. Saketh Rama Rao,
Member - 
3. Prof. Major Ramaramana Padhy,
Member - 
4. Tahasildar, Hinjilicut
Member -
5. Executive Engineer (R & B- I)
Member -
6. Dr. Prakash Chandra Mishra
Retired Professor of Emeritus,
Berhampur University. Member - 
7. Dr. Eshan Ahmad Khan, UGC Nominee
Professor of Statistics,
Jania Hamdard, New Delhi. Member -
8. Director , Higher Education,
Government of Odisha. Member -
9. Prof. D.P. Pattnaik (retired from service. Hence vacant)
P.G. Department of Odia,
Berhampur University. Member -
10. Sri. R.C. Rowla, Reader in Physics
(Staff representative). Member - 
11. Smt. S.R. Dash, Reader in Zoology
(Staff Representative). Member - 

12. Dr. Swastika Padhi, Principal-cum-Secretary -

*Spadhi
e. 9. 2020*

The esteemed members of the Governing Body were present on Google Meet on the scheduled date and time given above. The honourable President of the Governing Body chaired the August Meeting sharp at 10.30 a.m.

At the outset The Principal-cum- Secretary of the Governing Body extended a cordial welcome to the honourable President and distinguished members of the Governing Body to the Google Meet meeting. She expressed that the Governing Body meeting was conducted on Google Meet due to COVID-19 pandemic situation prevailing across the globe.

At the beginning of the meeting the honourable President of the Governing Body advised the ministerial staff to carry out the specific duties assigned to them by the Principal timely and sincerely without any deviation and to record the same in the Daily Performance Register. She has impressed upon the members of teaching staff that in addition to classroom teaching they are required to perform the duties in accordance with the notification published in co-curriculum and extra-curriculum assignments so as to fulfil the Vision, Mission and objectives of the HEI. In particular she has emphasized upon conducting Extension Activities by each department both at UG and PG level, NSS, YRC, Rovers and Rangers units of the college in adopted villages involving the local *Sarapanch* and the service must be conspicuous in all respect so that the aforesaid departments and the SS wings will get certificates/ letters of commendation from local BDO and the State Government.

Agenda 1- Proceedings of the last Governing Body Meeting to be read by the Principal.

Resolution:

The Principal read the proceedings of the last Governing Body meeting held on 21.06.2020 through circular resolution and after threadbare discussion of each item the resolutions containing from serial no. 1 to serial no. 26 were confirmed.

Agenda 2- Visit of UGC expert committee, to the college for on the spot inspection pertaining to renewal of autonomous status from 1920-21 to 1925-26 sometime before 13/10/2020.

Resolution:

The President Governing Body and all members of GB present on the Google Meet were pleased to know that the UGC expert committee comprising of Prof. N.C. Gautam, Honourable Vice Chancellor of Mahatma Gandhi Chitrakoot Gramodaya Vishwavidyalaya, Chitrakoot, Prof. B. N. Singh, Professor & Former Head Department of Geography University of Allahbad, Dr. Devendra Nath Varma, Principal Government Nagarjuna PG College of Science (Autonomous), Raipur, Chattishgarh are visiting our college for on-the-spot inspection of the college for grant of extension of autonomous status. Honourable President Governing Body advised the principal to greet the members of the expert committee at Air Port Bhubaneswar and to follow the protocol meticulously starting from their arrival in Odisha till they depart from Odisha to their official destination.

Agenda 3. Payment of TA/DA and honorarium to the UGC expert committee members for performing visit to the college as per UGC Letter No. F.2-61(7)/2010(AC) dated 13/06/2020.

Resolution:

Resolved that the Principal was authorised to pay TA/DA and honorarium to the distinguished UGC Expert Committee members as per UGC guideline.

Agenda 4. Consideration of the application of Block Grant Staffs for continuity of EPF from October 2019 as per the Notification of Government of Odisha, Department of Higher Education issued by the Commissioner-cum-Secretary to Government vide Letter No. 17209/HE, dated 11/06/2018.

Resolution:

Agenda No. 4 regarding continuity of EPF from October 2019 deferred to the next Governing Body meeting.

Agenda 5. Approval of expenditures of Rs.1, 30, 000/- (Rupees One Lakh Thirty Thousand) only incurred for networking and Wi-Fi facilities in classrooms for providing online teaching facility to students during COVI-19 Pandemic period.

Resolution:

Resolution No5:

After careful consideration it was resolved that the Principal is allowed to make payment to the concerned firm through RTGS/NEFT or Account payee Cheque after obtaining Satisfactory Performance Report collectively from all Head of the Departments and the number of class rooms covered with networking and Wi-Fi facilities for providing online teaching facility to the students. Further the accounts bursar should give a certificate that due procedure has been followed as per GFR Rule 2005 and Odisha F.D. Circular No. 4939 dated 13.02.2012 with regard to the above expenditure and the Head Clerk has to give a certificate stating the particular page number and the name of the Stock Register where in the property has been entered in Note Sheet File.

It was further resolved that a three men committee be constituted taking the Administrative Bursar (1), Academic Bursar (1) and the Senior most Head among all Head of the Departments to give a detail report to the Principal on or before 18th November 2020 about its use, utility, safety and protection on closure of on-line teaching i.e. after the commencement of class room teaching. On receipt of the committee report the Principal will place before President G.B the committee report, the reports of HODs and Accounts Bursar on or before 21.11.2020 positively.

It was further resolved that the Purchasing Committee and Principal should ensure that all purchases are entered in the appropriate Stock Register by the head clerk and certified to that effect on the backside of the respective bills and before payment of the bills on purchases the accounts bursar must ensure and give a certificate that due procedure has been followed as per GFR Rule 2005 and Odisha F.D. Circular No. 4939 dated 13.02.2012 with regard to the above expenditure/payment. This procedure (stated in Resolution No.5 Para3) is to be followed scrupulously in respect of all purchases and related payments with immediate effect.

On completion of discussion of all items of the agenda the Principal-cum-Secretary of the Governing Body extended Vote of thanks to the Chair and members of Governing Body for active participation in transacting the agenda.

The honourable President declared that the meeting was over with thanks to all the members of Governing Body.

S. B. S. 8.9.2020
Principal-cum-Secretary

GOVERNING BODY