

IQAC Meeting NO

Date: 20.08.2022

Venue: IQAC Chamber

Time: 11:00 AM

Members Present:

1. Dr. Swastika Padhy, Principal & Chairman. SP
2. Dr. Shakti Rama Rao, Vice-President, GB.
3. Major Dr. Rama Raman Padhy, Management Nominee. RMP
4. Dr. Prakash Chandra Mishra, Special invitee 20/8/22
5. Dr. Prof Manmath Padhy, Alumni Nominee. 20/8/2022
6. Dr. Bighnaraj Mishra, Industrialists Nominee 20/8/22
7. Dr. Lalit Mohan Pattanayak, Administrative Officer. 20/08/2022
8. Dr. Susil Kumar Panigrahi, Teacher Members 20/08/2022
9. Dr. Binod Bihari Patra, Teacher Member 20/08/2022
10. Dr. Pradeep Kumar Nanda, Teacher Member 20/08/2022
11. Dr. Subhadarshini Pradhan, Teacher Member 20/08/2022
12. Dr. Sarita Choudhury, Teacher Member 20/08/2022
13. Sri Akshaya Kumar Padhan, Teacher Member 20.08.22
14. Miss Elarani Behera, Teacher Member 20/08/2022
15. Dr. Debapriya Parida, Teacher Member 20/08/22
16. Smt. Soumya Samanta, Stakeholder's Nominee 20/8/22
17. Sri Parsuram Sahu, Local Society Nominee 20/8/22
18. S. Jatin Kumar Patra, Students Nominee 20/8/22
19. Dr. Prafulla Kumar Rath, Coordinator 20/8/22
20. Parsonam Saha.
- 21.

At the outset the chairman of the IQAC, Dr. Swastika Padhi accorded a cordial welcome to all the members of IQAC and extended heartfelt thanks for their participation and the valuable suggestions given in the last meeting. She, in her address to the learned council called upon all members to involve in playing their respective roles for effective implementation of all the activities of IQAC. She also stressed to augment the assigned work given to each member of IQAC and carry forward to achieve the target as decided in the Annual Action Plan.

for 2022-23.

The coordinator of IQAC Dr. Prafulla Kumar Rath read out the minutes of the last meeting and after thorough discussion, the minutes were confirmed.

The coordinator, IQAC placed the agenda of the meeting for discussion. The following resolutions were passed after thorough discussion.

Prof P. C. Mishra, Special invitee member presented a PPT for all the members about the role of IQAC in Higher Educational Institutions.

RESOLUTION-01

Resolved that, IQAC shall take step to ensure effective curriculum delivery and facilitate creation of a learner centric environment conducive for quality education. The plan for its implementation the same be prepared by IQAC.

RESOLUTION-02

Resolved that, IQAC proposes for opening of PG courses in Economics, Odia, Pol. Sc., Zoology and Physics from the academic session 2023-24. Further, new professional courses in Pathological science, Tourism and Travel Management be opened from the session 2023-24.

RESOLUTION-03

Resolved that, IQAC proposes for Institutional seminars be conducted for students inviting resource persons expertise in the field of Motivational Talks in order to groom

students for leaders of next generation.
RESOLUTION-04.

Resolved that, in order to develop a teacher friendly environment in the campus, inter-disciplinary classes be conducted by teachers having topics in close proximity with their respective parent subject.

RESOLUTION-05

Resolved that, the AQAR for the session 2021-22 be submitted before the last date after being approved by the Governing Body as per the guideline of IQAC.

RESOLUTION-06

Resolved that, IQAC must take steps to organize at least two Faculty Development Workshops during the current academic session 2022-23. Further, IQAC must organize at least two institutional seminars before the visit of the peer team of the NAAC to the college.

RESOLUTION-07

Resolved that, feedback questionnaires be prepared for both teaching and non-teaching employees and the outcome be analyzed.

RESOLUTION-08

Resolved that, IQAC must conduct at least four meetings before May, 2023.

RESOLUTION-09

Resolved that, IQAC must take steps to sign MOUs with Technical Educational Institutions of high reputations for skill/knowledge exchange. In addition to this, steps be taken to sign MOU with ITI, Berhampur, which has a high reputation

of solid waste disposal Management skill for execution of the same in our institution.

RESOLUTION-10

Resolved that, IQAC should take steps for collaboration with other HEIs for developing research activities and MOUs be signed in this regard.

RESOLUTION-11

Resolved that, Industry-Academia Seminars be organized every year in order to facilitate the students for gaining knowledge on placement in industries.

RESOLUTION-12.

Resolved that, the officer in charge of Alumni Association be requested to organize an Alumni meeting. Further, proposal may please be placed in the meeting for registering the association. Before, initiating for registration the by-law of Alumni Association be written keeping in view of interest of our institution.

RESOLUTION-13.

Resolved that, the faculty members who are attending the Orientation/ Refresher training programmes are to submit a report after completion of their programme and PAT presentation of the same be conducted with all the faculty members.

RESOLUTION-14

Resolved that, every department should initiate the extension activities and outreach to the adopted villages to

create awareness among the people about the various public welfare schemes introduced by State and Central Government in consultation with the Block Development Officers and chairman, Panchayat Samiti. Further, NSS Unit, YRC and Red Ribbon Club, NCC army wing must carry out extension activities in their respective adopted villages on different public welfare schemes of the Government.

RESOLUTION-15

Resolved that, at least two well furnished rooms having the title as "Research Centre" be allotted for PG Department of Commerce and Botany for carrying out research activities by the faculty members of the respective departments.

RESOLUTION-16

Resolved that, in order to lessen the burden of expenses for purchasing electric energy and for getting clean energy, steps be taken for installation of the Solar Power Plant on the roof top of the New Academic Building.

RESOLUTION-17

Resolved that, Department of Hydrology and Water Harvesting be contacted for installation of rain water harvesting system at the roof top of the four buildings of the institution.

RESOLUTION-18

Resolved that, in order to improve the Physical Activities among the students Yoga/PET should be practiced for all the students at least once in a week. Accordingly,

The P.E.T. be instructed to conduct the same for all the students. The Yoga/PET classes be included in General Time Table of both UG and PG classes.

RESOLUTION-19

Resolved that, the faculty members be motivated to apply for Minor/Major Research Projects from various funding agencies during the current Academic Year 2022-23.

RESOLUTION-20

Resolved that, the faculty members be motivated to do research work in the field of their interest and publish papers in UGC sponsored magazines or in various National/International journals.

Eventually, vote of thanks suggested for the occasion was offered by Mrs. Soniya Samanta, member IQAC. The meeting was ended with vote of thanks to the Chair.

Spade

IQAC Meeting No. - Date: 20.12.2022

Venue: Language Lab.

Time: 11:30 AM

Members Present:

1. Dr. Swastika Padhi - Principal & Chairman Special
2. Dr. Shaket Rama Rao, Vice-President, GIB
3. Miss Rama Rama Padhy, Management Nominee Par 20/11/22
4. Dr. Prangal C. Mishra, Special Invitee 20/12/22
5. Prof. Manmohan Padhy, Alumni Nominee
6. Dr. Bishnaraj Mishra, Industrial Nominee
7. Dr. Lalit Mohan Pattanayak, Administrative officer Lupay 20/12/22
8. Dr. Subil Kumar Panigrahi, Teacher Member 20/12/22
9. Dr. Binod Mohini Patra, Teacher Member 20/12/22
10. Dr. Pradeep Kumar Nanda, Teacher Member
11. Dr. Subhadarshani Pradhan, Teacher Member Special 20-12-22
12. Dr. Sanitz Chaudhury, Teacher Member 20/12/22
13. Dr. Anshuys Kumar Pradhan, Teacher Member 20.12.2022
14. Miss Alarani Behera, Teacher Member 20/12/22
15. Dr. Debapriya Parida, Teacher Member 20.12.22
16. Smt. Soumya Samanta, Stakeholders Nominee 24/12/22
17. Sri Purneswar Sahu, Local Society Nominee
18. S. Jatin Kumar Patra, Students Nominee
19. Dr. Prafulla K. Rath, Coordinator, IQAC. P.K.R. 20.12.22

At the outset the chairman of the IQAC and accorded a cordial welcome to all the members of IQAC and extended thanks for their participation and the valuable suggestions given on the last meeting.

The co-ordinator of IQAC, Dr P.K. Rath read out the minutes of the last meeting and after thorough discussion the minutes were confirmed. The coordinator, IQAC placed the agenda of the meeting for discussion. The following resolutions were passed after discussion.

Resolution - 1

Resolved that the HODs of all the departments of both UG and PG programs are requested to conduct Extension Activities in the adopted village "Sikiri" near about 2 kms from the college. The activities should focus on the regional need as well as environmental importance. They must record the detail information of the number of beneficiaries who have participated in the activities.

Resolution - 2.

Resolved that the Principal be requested to constitute committees to conduct the annual verification of the stocks of different departments and other functional units before Summer Vacation. The report of the Stock verification must be submitted before the Principal on or before 05.05.2023.

Resolution - 3

Resolved that the HOD of the PG Department of Commerce be requested to organise a National Seminar during the current Academic session 2022-23 preferably before March, 2023.

Resolution - 4

Resolved that, the Principal be requested to instruct the Programme Officers/ OIC of NSS, YRC, NCC, Rangers and Rovers units to observe various State, National and International Days

during the Academic Session 2022-23.
Resolution - 5

Resolved that, the coordinator, IQAC be requested to prepare the AQAR for the session 2022-23 and submit the same before the stipulated date.

Resolution - 6

Resolved that, the controller of examinations be requested to take steps for publication of the results of UG and PG-2023 as per the timeline fixed by the Government, Department of Higher Education.

Resolution - 7

Resolved that, the Principal is requested to take steps for the functioning of the Women's Hostel from the session 2023-24.

Resolution - 8

Resolved that, the coordinator, IQAC, be requested to motivate the eligible staff members to apply for Research Supervisors under Berhampur University.